



# JOB

## Joliet Official Bulletin

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**COMMUNICATIONS  
FROM THE BISHOP  
LATIN AMERICA**

*Disciples. Missionaries. Leaders.*

Dear Brothers and Sisters in Christ,

The Church in Latin America is vibrant, diverse in culture, and grounded in deep faith. The proceeds of the annual Collection for the Church in Latin America are distributed to dioceses, parishes, religious congregations, seminaries, and other Catholic institutions throughout Latin America and the Caribbean. These essential funds assist in the formation of priests, religious, lay ministers, missionaries, pastoral agents, catechists, and youth ministers.

In 2007, as a result of your generosity, the Church in the United States was able to fund a record number of 562 projects—including 75 parish-based projects and 105 formation projects for priests, religious, and laity—in more than 224 dioceses in 23 countries. The Collection also supports the United States Conference of Catholic Bishops' Department of Justice, Peace, and Human Development in its work on behalf of the Church in Latin America. This year, I ask you to contribute generously again to this worthy Collection. Additional information can be found at [www.usccb.org/latinamerica](http://www.usccb.org/latinamerica).

Together, let us ask the Lord and Our Lady of Guadalupe, Patroness of the Americas, to continue to bless us in all we do.

Sincerely in Christ,



Most Reverend J. Peter Sartain  
Bishop of Joliet

P.S. Please read this letter on the weekend of January 17/18 or publish it in the Sunday bulletin. The collection should be taken up the following weekend. Please remit all proceeds to the Chancery Finance Office as soon as possible.

**RICE BOWL**

Dear Friends in Christ,

It is time once again to prepare for the Lenten Season. As you decide how you will spend the holy Lenten season in prayer and sacrifice, I ask that you consider participation in the 2009 Operation Rice Bowl. Operation Rice Bowl has served as a tangible way for Catholics in the United States to connect in solidarity with our brothers and sisters overseas for more than 30 years.

Operation Rice Bowl is the official Lenten Program of Catholic Relief Services. Operation Rice Bowl calls participants to pray with their families and faith communities,

fast in solidarity with those who hunger, learn about our global community and the challenges of poverty overseas, and give sacrificial contributions to those in need.

More than 14,000 parishes, schools and faith communities participated in Operation Rice Bowl 2008. Annually, approximately \$8 million are contributed through Operation Rice Bowl. Seventy-five percent of Operation Rice Bowl contributions go to Catholic Relief Services to fund development projects overseas and Lenten education projects in the United States. Twenty-five percent of Operation Rice Bowl contributions remain in dioceses in the United States to help fund local hunger and poverty alleviation projects.

Please participate in any way you can and help make Operation Rice Bowl a success again this year. Thank you.

If you would like more information, please contact the Peace and Social Justice Ministry Office (☎815-834-4028) or visit <http://orb.crs.org/>.

Sincerely in Christ,



Most Reverend J. Peter Sartain  
Bishop of Joliet

## FROM THE CHANCELLOR

**MASS STIPENDS:** The Chancery continues to be in need of Mass Stipends for the retired priests. Any excess stipends from parishes or institutions will be most welcome.

**HOLIDAY HOURS:** All diocesan offices will close at 4:30 p.m. on December 23, 2008 and will reopen at 8:00 a.m. on January 2, 2009.

**SPECIAL COLLECTIONS:** The Special Collection dates are available on the website at: <http://www.dioceseofjoliet.org/JOBInserts/2009-01/SpecialCollections09thru13.pdf>

**SCREENING OF NEW EMPLOYEES:** All new employees must be fingerprinted for the purpose of obtaining a background check. Fingerprints will be submitted to the Illinois State Police and the Federal Bureau of Investigation for clearance as a condition of employment.

The person to be fingerprinted takes the preprinted numbered form to the selected site. (A prospective new school employee receives the form from his/her principal while a potential parish employee receives it from the parish safe environment contact.)

Fingerprinting is administered by a vendor approved by the Joliet Diocese. Prior to an individual being employed, results are evaluated by the diocese with its legal counsel when appropriate.

Parishes/schools are advised to access the following sex offender database:

National Sex Offender Database: [www.nsopr.gov](http://www.nsopr.gov)

The Illinois State Police have advised that by law, police departments are not permitted to fingerprint persons for non-criminal justice use.

Until there is provision for sharing fingerprint information, persons who have been fingerprinted in another state or by another entity, will have to be re-fingerprinted so that any updates can be sent to the Chancery.

Once a person has been fingerprinted through the diocese, no re-fingerprinting is necessary since updates will automatically be received.

**RE-SCREENING OF EMPLOYEES:** In renewing the background check of a current employee, use the services of *Premier InfoSource*. Contact Mr. Al Zernitz (☎888-440-1800) or (☎630-980-7000) for information regarding release forms, etc. Re-screening is required every five years. (Effective July 1, 2009) The person is required to sign another release form in order to renew a name-based background check.

A parish may choose to fingerprint all of its employees instead of renewing name-based checks every five years.

**SCREENING OF VOLUNTEERS:** Parishes, schools and religious education programs may select one of the following three options to obtain background checks of volunteers:

Option #1: Premier InfoSource (Components: State criminal search and Social Security number search)  
Contact Mr. Al Zernitz (☎888-440-1800 or ☎630-980-7000) for information about release forms, pricing, etc. (Researching backgrounds of persons having common last names may involve additional costs.)

Option #2: Illinois State Police and CANTS (Child Abuse and Neglect Tracking System)  
If this option is selected, then in addition to the Illinois State Police background check, a sex offender search is to be conducted via the Illinois State Police website. There is no charge for the CANTS screening.  
• Illinois State Police. See <http://www.isp.state.il.us/services/convictioninquiries.cfm>  
• CANTS. Log onto the Illinois Department of Children & Family Services website: [www.state.il.us/dcfs](http://www.state.il.us/dcfs). Click on *Forms*. Choose a form: (English) CFS 689 Authorization for Background Check for Programs not Licensed by DCFS or (Spanish) CFS 689/S Autorizacion para Verificacion de Antecedentes para Programas no licenciados por DCFS.

Option #3: ChoicePoint  
(Components: Social Security number search, sex offender search, criminal file search). Register online at <http://www.eapplynow.com/cm>.

If there are questions about the results of a criminal background check, please contact Mr. James Byrne, the diocesan attorney, for his opinion regarding the person's suitability for volunteering (815-726-4311).

When volunteers move to another parish a copy of background check information may be transferred to the new parish with their permission. If a name-based background check is to be re-done, the person is required to sign another release.

**RE-SCREENING OF VOLUNTEERS:** A background check for volunteers is renewed through one of the above mentioned resources, i.e., Premier InfoSource, Illinois State Police & CANTS or ChoicePoint/Volunteer Select. The person is required to sign another release form in order to be re-screened.

**SCREENING OF CONTRACTED PERSONNEL:** Parishes contracting with firms that provide personnel for janitorial services, etc., are to request that the firms supply the parish with a copy of the criminal background checks of their employees who work in or around the parish facility. Such information is to be kept in a secure file at the parish along with the background checks of parish employees and volunteers.

## **DIVINE WORSHIP**

<http://www.dioceseofjoliet.org/odw>

**EASTER VIGIL:** The sun will set at 7:29 p.m. on Saturday April 11. In order to assure that the Easter Vigil begins in the dark, the time for the Vigil is 8:00 p.m.

**LITURGICAL CERTIFICATION:** The Diocesan Liturgy Certification Program is still accepting registrations. The first session of the Program will take place on Saturday, January 24. Please contact the Office of Divine Worship and Catechumenate by phone (☎815-838-7098) or email [odw@dioceseofjoliet.org](mailto:odw@dioceseofjoliet.org).

**RITE OF ELECTION:** Forms for the celebration of the Rite of Election for Catechumens will be sent out on January 2. Please return them in due time so that the names of the Catechumens will be placed into the service booklet.

**ADULT CONFIRMATION:** Adult Confirmation will be conferred on Sunday, May 31 at 2:00 p.m. at the Cathedral. This ceremony is for those baptized Catholics who have already received Eucharist and have not received Confirmation. These Catholics should receive catechesis on the Sacrament of Confirmation and, depending on their level of catechesis, may also need to spend time on other sacramental and catechetical issues. For assistance, please call (☎815-838-7098) or email [odw@dioceseofjoliet.org](mailto:odw@dioceseofjoliet.org).

**YEAR OF GRACE 2009:** For the Year of Grace 2009, parishes may want a copy of the diocesan feasts and the regulations for when funeral may or may not take place and how marriage is celebrated on major feast days and other liturgical information. Please contact the Office of Divine Worship (☎815-838-7098) for a copy of this calendar.

**EASTER TRIDUUM WORKSHOP:** Please publish the following article in parish bulletins each week up to and including the weekend of January 24/25:

The Liturgical Institute announces an all-new one-day workshop Easter Triduum on January 30 at the University of St. Mary of the Lake Conference Center in Mundelein. This workshop is perfect for preachers, teachers, RCIA directors, liturgy directors, musicians and the laity. Since the Church gives "proper" texts for nearly all of its liturgies, the workshop will use those prayers to unlock the theology of the Triduum. By recovering the use and meaning of these texts and their musical settings, the content of the Easter Triduum can be made more fruitful. Participants will gain theological knowledge, spiritual depth, and resources for music and liturgy.

The registration fee of \$65 includes lunch. For more information, please contact the Liturgical Institute at [www.liturgicalinstitute.org](http://www.liturgicalinstitute.org) or (☎847-837-4542).

## **FAMILY MINISTRY**

<http://www.dioceseofjoliet.org/familyministry>

**NEWSLETTER:** The Winter/Spring 2009 newsletter is available at <http://www.dioceseofjoliet.org/JOBInserts/2009-01/WinterSpring2009.pdf>

**RAINBOWS:** RAINBOWS is a peer support group program for children who are adjusting to transitions such as divorce or death in their family. Call for more information or to find out about establishing a site (☎815-838-5334). Training for new coordinators and new facilitators will take place at St. Charles Borromeo Pastoral Center. Pre-registration is required <http://www.dioceseofjoliet.org/JOBInserts/2009-01/rainbowsTraining.pdf>.

### *New Coordinators Training*

Date: January 17

Time: 9:00 a.m. to 12:00 p.m.

### *New Facilitators Training*

Date: January 24

Time: 9:00 a.m. to 3:00 p.m.

**ENGAGED ENCOUNTER:** Catholic Engaged Encounter continues to sponsor weekends to prepare couples for marriage. Engaged couples are given the opportunity to talk honestly and intensively about their prospective life together. Topics include an assessment of the couple's strengths and weaknesses, their ambitions and goals, attitudes about money, sex, children, family, and relationship to the Church. Personal reflection and communication are the main focus. Engaged Encounter is approved by the Diocese of Joliet as a marriage preparation program. Upcoming weekends are: January 9-11; February 13-15; March 13-15. A brochure/registration form is available at <http://www.dioceseofjoliet.org/JOBInserts/2009-01/engagedEncounter.pdf>

**ANNULMENT PETITIONERS:** To help petitioners complete the process of seeking an annulment, a Day of Support for Annulment Petitioners is being offered. The day is designed for divorced persons who have petitioned the Diocesan Marriage Tribunal to begin the annulment process, have submitted basic data for introduction of their case, but have not yet completed the Marriage Summary Questionnaire. Catholics and non-Catholics are welcome to attend, whether remarried or not.

The day will include a time of prayer, time for questions and input regarding annulments and issues related to the questionnaire. A team of pastoral ministers will be available for private consultation.

### *Support for Annulment Petitioners:*

Date: Saturday, February 21

Time: 8:30 a.m. to 4:30 p.m.

Place: St. Charles Borromeo Pastoral Center

Cost: \$25 includes continental breakfast, lunch, and materials

Register: (☎815-838-5334)

Link: <http://www.dioceseofjoliet.org/JOBInserts/2009-01/annulmentReflection2009.pdf>

**FOR THE DIVORCED & WIDOWED:** All those who have lost a spouse, either through death or divorce, and those who minister to them, are invited for a day with Fr. Richard Gilbert to discover the solution. The day is designed to help participants come to a greater awareness that the death of a relationship is the death of a dream. The sense of self is deeply shaken, but, with the help of the God, persons can be transformed through loss to become a new creation.

*When Everything Changes and Nothing Fits*

Date: Saturday, March 28

Time: 9:00 a.m. to 5:00 p.m.

Place: St. Charles Borromeo Pastoral Center

Cost: \$35 includes continental breakfast, lunch, and materials

Register: (☎815-838-5334)

Link: <http://www.dioceseofjoliet.org/JOBInserts/2009-01/ConferenceBrochureDickGilbert.pdf>

**MARRIAGE ENCOUNTER:** Worldwide Marriage Encounter is a weekend experience for any married couple who desires a richer, fuller life together. It is designed to enrich the joys a couple share together, whether they have been married for only a short time, or for many years. Upcoming weekends are February 20-22 and February 27-March 1. For more information or to register, call (☎630-577-0778) or visit [www.wwejoliet.org](http://www.wwejoliet.org)

**JOYFUL AGAIN!:** *Joyful Again!* is a two-day program for widows and widowers who want to resolve the grief they feel inside and begin to live again after the death of their spouse. The weekend employs a series of video presentations, followed by facilitated small group discussion and private reflection time. Through this process, individuals gain new insights and receive encouragement and support. Trained facilitators, who have been widowed themselves, help with the weekend and the discussions.

Date: March 7-8

Place: St. Charles Borromeo Pastoral Center

Cost: \$75 includes all meals and materials; \$30 for overnight stay

Register: Charlotte Hrubes (☎708-354-7211) or go to [www.joyfulagain.org](http://www.joyfulagain.org)

**FOCCUS TRAINING:** The FOCCUS Pre-Marital Inventory is part of the marriage preparation process for all engaged couples in the Diocese of Joliet. Priests, deacons, and other parish staff members, as well as parish-approved and trained lay couples, may use FOCCUS with engaged couples. There will be a special one-day training program for FOCCUS at St. Charles Borromeo Pastoral Center on Saturday, March 7. The training, which runs from 9:00 a.m. to 3:00 p.m., will cost \$10 per person. In addition, those who need FOCCUS materials will be able to purchase the Facilitator Manual for \$45 on that day. Pre-registration is required. Please call (☎815-838-5334) for more information or to register. An event flier/registration form is available at <http://www.dioceseofjoliet.org/JOBInserts/2009-01/FOCCUS.pdf>

## LIFE OFFICE

[www.dioceseofjoliet.org/life/](http://www.dioceseofjoliet.org/life/)

**WORD OF LIFE SERIES:** Parishes are asked to use *Intercessions for Life* (one per Sunday mass) and *Bulletin Briefs* (one per Sunday bulletin) for January 2009.

January English: <http://www.dioceseofjoliet.org/JOBInserts/2009-01/WOLJan2009.pdf>

January Spanish: [http://www.dioceseofjoliet.org/JOBInserts/2009-01/WOLJan2009\\_SP.pdf](http://www.dioceseofjoliet.org/JOBInserts/2009-01/WOLJan2009_SP.pdf)

**ALL LIFE MASS:** Bishop Sartain will celebrate the 2<sup>nd</sup> Annual Mass in Celebration of All Life on Sunday, January 18 at 2:00 p.m. at the Cathedral. A special blessing will be given to those participating in the March for Life. A reception will follow. For further information, call the Life Office (☎630-718-2121).

**PRAYER VIGIL:** Please support the prayer vigils:

- Advantage Clinic, 203 E. Irving Park Rd, Wood Dale, Contact: Fran Fortier (☎630-529-5837) - 1<sup>st</sup> Friday from 9:30 a.m. to 10:30 a.m.; 3<sup>rd</sup> Wednesday from 9:30 a.m. to 10:30 a.m.; Saturdays from 9:30 a.m. to 10:30 a.m.
- ACU Clinic, 736 N. York Rd., Hinsdale, Contact: Lynn Benz (☎708-296-2830) or [Lynnbenz@sbcglobal.net](mailto:Lynnbenz@sbcglobal.net) - Tuesdays 7:15 a.m. to 8:30 a.m., 10:00 a.m. to 11:00 a.m.; Thursdays 7:30 a.m. and 12:00 p.m. to 1:00 p.m.; Saturdays Sidewalk Counselors 5:30 a.m. to 8:00 a.m.
- Access Health Center LTD, 1700 75<sup>th</sup> St., Downers Grove, Barb Smith (☎630-778-0270) - Mondays, Tuesdays, Fridays, & Saturdays from 7:00 a.m. to 12:00 p.m.; Wednesdays from 10:15 a.m. to 11:15 a.m.; Saturdays from 5:30 a.m. to 11:00 a.m.
- Anchor Medical Center, 1186 Roosevelt Rd., Glen Ellyn, Carol Wright (☎630-469-2165) - Wednesdays 7:45 a.m. to 10:00 a.m.; Saturdays from 7:45 a.m. to 10:00 a.m.
- Planned Parenthood, 3051 E. New York, Aurora - 24 hours. Rosary every Tuesday at 2:00 p.m. To schedule a different time to pray, visit <http://www.familiesagainstplannedparenthood.org/>

### **EVENTS:**

- January 9, 8:00 p.m., St. Isidore Church in Bloomingdale: Taize Prayer. A time of song, quiet prayer and meditation designed to foster reconciliation and peace through song, scripture reading, lighting of candles and silence. For more information contact Deacon John (☎630-529-9191).
- January 13, 7:00 p.m., Holy Angels' Connor Hall in Aurora: Patricia Bainbridge will speak on *What Planned Parenthood Brings to a Community* (Audience limited to ADULTS ONLY). Ms. Bainbridge is a former professor at Michigan State University and currently serves as the Director of the Respect Life Office for the Diocese of Rockford. She serves as the chairman of Human Life International. For more information, call Holy Angels Parish (☎630-897-1194).
- January 13-21, 10,000 Masses for Unborn Babies: St. Michael the Archangel Organization is coordinating the *10,000 Masses for Unborn Babies* scheduled to take place for nine consecutive days. The novena of Masses will be for the protection for unborn babies. To register one or more Masses for the January 13-21 event, send an e-mail to [PatrickBenedict@rcin.net](mailto:PatrickBenedict@rcin.net) and include the following information: the number of Masses being offered; the date(s) & times of the Mass(es); the name and address of the parish and diocese or send information to the St. Michael the Archangel Organization at P.O. Box 41257, Memphis, Tennessee 38174.
- January 20-January 23: March for Life, Washington D.C.
- January 22, Sts. Peter and Paul Parish in Naperville. Masses will be offered at 6:45 a.m., 8:00 a.m., and 5:15 p.m. for an end to abortion.

## **FINANCE OFFICE**

<http://www.dioceseofjoliet.org/finance>

**YEAR- END REPORTING TO IRS:** Forms W-2 and 1099 are to be given to recipients no later than February 2. The forms are to be filed with the Internal Revenue Service by March 2. Additional year-end information is available on the Business Managers' page of the Diocesan website. Please direct any questions to Mark Janus by email at [mjanus@dioceseofjoliet.org](mailto:mjanus@dioceseofjoliet.org) or to Toni Higgenbotham by email at [thiggenbotham@dioceseofjoliet.org](mailto:thiggenbotham@dioceseofjoliet.org) or call (☎815-722-6606).

The following procedures are necessary for reporting income and tax:

1. Form W-2
  - A. All priests and lay employees are to receive a Form W-2 for income and any income taxes withheld.

1. Unlike lay employees, priests are subject to self-employment tax; therefore, no social security tax withholding will be shown on the W-2.
  - ❖ Self-employment tax for priests is paid when he files his tax return and completes Schedule SE.
  - ❖ Lay Employees have social security tax deducted from their pay and the amount deducted is to be reported in boxes 4 and 6.
2. Priests taxable income is comprised but not limited to the following:
  - ❖ Salary
  - ❖ Stole fees and honoraria
  - ❖ Mass stipends and fees
  - ❖ Personal use of parish-owned vehicles
3. Ministerial Allowances for priests
  - ❖ Non-taxable – Do not include in income if priest provides parish with written statement declaring that all of the ministerial allowance was used for expenses associated with priestly ministry.
  - ❖ Taxable – Include in income if no statement, as listed above, is provided by the priest.
  - ❖ Partially Taxable – Include in income only the amount that the priest did not use for expenses, if the funds were not returned to the parish.
4. Housing Allowance for priests
  - ❖ Non-taxable for income tax purposes and not included on the W-2.
  - ❖ Subject to self-employment tax that is calculated on the Priest's tax return.
5. Food Allowance for priests
  - ❖ Taxable – Include in income if the parish provides a food allowance and priest does not provide receipts.
  - ❖ Non-taxable – Do not include in income if receipts are provided by the priest.
- B. Retirement plans for priests and lay employees
  - ❖ Box 13 of the Form W-2 must be checked for all employees and priests that are members of the Diocese of Joliet Retirement plans.
  - ❖ Box 13 of the Form W-2 must be checked for all employees and priests that are not members of the Diocese of Joliet Retirement plans but contribute money to a section 403(b) annuity plan.
  - ❖ Box 13 of the Form W-2 must be checked for all employees and priests that are members of the Diocese of Joliet Retirement plans and contribute money to a section 403(b) annuity plan.
- C. Group Life Insurance
  - ❖ Under Section 79 of the Internal Revenue Code, the cost of coverage in excess of \$50,000 in a group life insurance plan provided by an employer is to be included in the employees' gross income. A Uniform Premium Table established by the IRS determines the cost.
  - ❖ The cost of the group life insurance includable in the gross income is also included in the FICA wages and FICA taxes are to be withheld on this amount.
  - ❖ The Diocesan Life Insurance Benefit is equal to 1.0 times the Basic Earnings of an employee. Any Employee earning more than \$50,000 would have more than \$50,000 of group life insurance coverage and the computation must be completed and included in their 2008 earnings.
  - ❖ The computation is explained on the IRS website at [www.irs.gov/publications/p15b/ar02.html#d0e1291](http://www.irs.gov/publications/p15b/ar02.html#d0e1291)
2. Form 1099
  - A. Any non-employee performing service for the parish during the year that has earned \$600 or more must receive a Form 1099.
  - B. The following individuals are to receive Form 1099:
    - ❖ Any person receiving fees and commissions for services performed as a non-employee
    - ❖ Priest who is paid stipends
    - ❖ All attorneys
    - ❖ Architects and construction companies that are not corporations
  - C. Do not include:

- ❖ Religious or Priest salaries that are paid directly to an Order because the Order is tax-exempt
  - ❖ Any corporations
3. Form W-2G  
 The following is the general criteria when Form W-2G should be issued. More detailed information can be found on the IRS website at <http://www.irs.gov/pub/irs-pdf/iw2g.pdf>
- A. Bingo prize winner of \$1200 or more
  - B. Pull-Tab prize winner of \$600 or more
  - C. Raffle prize winner of \$600 or more

## MINISTRY FORMATION

<http://www.dioceseofjoliet.org/omf>

**NEW WINE:** A new group for the New Wine lay ministry formation is forming at St. Charles Borromeo Pastoral Center. Interested parishes are to call (☎815-834-4001).

**BAPTISMAL & TRINITARIAN SPIRITUALITY:** This workshop will focus on Christian spirituality and the Trinitarian theology upon which it is based. Participants will explore what that looks like in the real world, and develop an understanding of baptism as the font of spirituality.

### *Baptismal and Trinitarian Spirituality*

Date: Thursday, January 8  
 Time: 9:00 a.m. to 3:00 p.m.  
 Place: St. Charles Borromeo Pastoral Center  
 Presenter: Sr. Kathleen Dolphin, PBVM, Ph. D., is the Director of the Center for Spirituality at St. Mary's College, Notre Dame, where she also teaches in the Religious Studies Department. She had worked at Loyola University's Institute of Pastoral Studies.  
 Cost: \$35 per person includes lunch  
 Register: (☎815-834-4003)  
 Flier: <http://www.dioceseofjoliet.org/JOBInserts/2008-12/ISCwrkshps0809.pdf>

**HIDDEN RESOURCES:** The leadership course, *Discovering Hidden Resources*, is designed to help participants build a parish support network and is intended as a primer in concepts of social networking and appreciative inquiry. Accessing resources within a parish requires communication and an understanding of the time and talents available within a parish community. The course explains concepts of networking and expanding parish ministry. It includes several exercises that will aid the participants in creating proactive networks to uncover resources that may have been overlooked.

### *Discovering Hidden Resources in Your Parish*

Date: Monday, January 12  
 Time: 7:00 p.m. to 9:00 p.m.  
 Place: St. Charles Borromeo Pastoral Center  
 Presenter: Steve Gawron is a graduate of Benedictine University with a Master of Science in Management and Organizational Behavior. He is a published author for Pro-Change International on the fields of Social Networking and Appreciative Inquiry. (2004) He serves on the board of the Chicago chapter of the Organizational Development Institute ([www.codic.us](http://www.codic.us)) and is a Registered Organizational Development Consultant. He is a certified Stephen Covey facilitator and has been a training manager for several major U.S. corporations. Steve serves on several parish organizations at St. James the Apostle Parish in Glen Ellyn.  
 Cost: \$15 per person  
 Register: (☎815-834-4003)

Flier: <http://www.dioceseofjoliet.org/JOBInserts/2008-12/MinistryFormation0809.pdf>

**THEOLOGY SERIES - 4 CHURCH:** The presentation will cover the doctrine in article 9 of the Creed, I believe in the holy catholic Church. It will include the theological reflections of Robert Bellarmine, Yves Congar, Henri de Lubac, Richard McBrien, *Gaudium et Spes* and Avery Cardinal Dulles as well as the faith and culture question of Catholic ecclesiology in a secularizing Protestant culture. To prepare, read Mt. 28; Acts 1-2 and CCC nos. 748-975.

*Why do we need a Church?*

Date: Tuesday, January 20

Time: 8:30 a.m. to 10:30 a.m.

Place: St. Charles Borromeo Pastoral Center

Presenter: Rev. Thomas A. Baima, is a priest of the Archdiocese of Chicago and provost of the University of Saint Mary of the Lake/Mundelein Seminary. Prior to joining the full-time faculty at Mundelein, Fr. Baima taught ecclesiology on the adjunct faculty of Seattle University's School of Theology and Ministry. He is the former Ecumenical Officer of the Archdiocese of Chicago and former President of the Illinois Conference of Churches. A priest for 28 years, Fr. Baima served for 12 years in full time parish ministry. In his most recent book, *Understanding Four Views on the Lord's Supper*, he co-authored a conversation with three Evangelical professors on the meaning of Holy Communion. Fr. Baima holds a doctorate in ecumenical studies from the Pontifical University of St. Thomas Aquinas in Rome.

Cost: \$15 per person

Register: (☎815-834-4003)

Flier: <http://www.dioceseofjoliet.org/JOBInserts/2008-12/MinistryFormation0809.pdf>

**STORYTELLING: A RESOURCE:** Stories and storytelling mark human life and humanize the ministry. Jesus told stories. Stories have always been a primary means of passing on the faith, of processing life experience and of speaking with a prophetic voice. Participants will look at stories from scripture and their own lives in order to develop storytelling skills that can be used in different contexts to enhance ministry.

*Storytelling: A Resource for Ministry*

Date: Thursday, January 22

Time: 9:00 a.m. to 3:00 p.m.

Place: St. Charles Borromeo Pastoral Center

Presenter: Graziano Marcheschi M.A., D.Min. and Nancy Seitz Marcheschi, B.A. are the directors of the ANAWIM PLAYERS, a Liturgical Performing Arts Company. They have been leading others in prayer through the performing arts for over 20 years. In addition to retreat work and parish missions, Nancy is liturgist and performing arts teacher at Pope John XXIII School. Graziano, Director of Lay Ecclesial Ministry Formation for the Archdiocese of Chicago, has served as a board member of the National Association for Lay Ministry and as an advisor to the USCCB Committee on the Laity. He hosts the cable TV show, *The Church, the Cardinal and You*. Together they serve on the faculty of the Institute of Pastoral Studies, Loyola University, and have taught for Retreats International at Notre Dame. They have many print, audio and videotape publications. Nancy and Graziano are the parents of two daughters and a son.

Cost: \$35 per person includes lunch

Register: (☎815-834-4003)

Flier: <http://www.dioceseofjoliet.org/JOBInserts/2008-12/ISCwrkshps0809.pdf>

**LEADERSHIP SERIES (4):** This evening will look at the leader's experience in ministry in light of the four movements of the Spiritual Exercises of St. Ignatius of Loyola. Those

movements are about being grounded in God's love and experience of one's sinfulness; Christ's life and early ministry; Christ's passion and lastly, the Resurrected Christ. By bringing our experience in conversation with that aspect of the Christian tradition, our ministerial leadership will grow in strength, beauty, authenticity and integrity.

*Discernment in Parish Leadership*

Date: Tuesday, January 27

Time: 7:00 p.m. to 9:00 p.m.

Place: St. Charles Borromeo Pastoral Center

Presenter: Timothy Howe, SJ, was born and raised in the City of Chicago. He holds degrees in Philosophy from the University of California, Berkley, Hispanic Philosophy from Loyola University, a Licentiate in Theology from Weston Jesuit School of Theology in Cambridge, MA, and Masters in Education Administration from Harvard. He joined the Society of Jesus in 1987, taught Spanish at St. Xavier High School in Cincinnati and has been pastor of St. Procopius Parish in Chicago since 1999.

Cost: \$15 per person

Register: (☎815-834-4003)

Flier: <http://www.dioceseofjoliet.org/JOBInserts/2008-12/MinistryFormation0809.pdf>

***THEOLOGY SERIES (5) CREATION AND ESCHATOLOGY: From its Beginning God's Creation was seeded with Promise!*** The workshop will begin with the Sacred Scriptures and the worldview within which they were written. This will be followed by an introduction to the thought of 20<sup>th</sup> century theologian Karl Rahner on Creation's future (Eschatology). For most of the time participants will be considering how the modern scientific worldview suggests new ways of thinking about Creation's past, present, and future. 21<sup>st</sup> century theologian John Haught will assist in this endeavor. To prepare for this session, read CCC nos. 282, 283, and 280.

*Theology Series (5) Creation and Eschatology*

Date: Tuesday, February 10

Time: 8:30 a.m. to 10:30 a.m.

Place: St. Charles Borromeo Pastoral Center

Presenter: Fr. John Surette, SJ is a member of the New England Province of Jesuits. He spent many years in the Caribbean Islands doing adult catechesis and lay leadership training. He is the co-founder of *Spiritearth*, a center of reflection, contemplation, and justice for the Ecological Era. Currently, he gives retreats and workshops.

Cost: \$15 per person

Register: ☎815-834-4003

Flier: <http://www.dioceseofjoliet.org/JOBInserts/2008-12/MinistryFormation0809.pdf>

***PROFESSIONAL CONDUCT:*** This workshop will explore ministry as a profession. It will deal with issues of power and vulnerability; dual relationships; healthy boundaries; as well as questions around human sexuality in ministry, including issues of sexual harassment. There will be discussion about attending to one's own wellness while engaging in ministry.

*Professional Conduct: Boundaries in Ministerial Relationships*

Date: Thursday, February 19

Time: 9:00 a.m. to 3:00 p.m.

Place: St. Charles Borromeo Pastoral Center

Presenter: Mary Frances Seeley, OSF, PhD, is a Sister of St. Francis of Mary Immaculate in Joliet. She holds a PhD in Law, Policy and Society from Northeastern University in Boston. Her dissertation was on *Hotline Organizations as Discrete Services in the Mental Health and Social Services Arena*. She teaches crisis management and hotline

systems development at the administrative level to mental health and service organizations, and develops those systems for various organizations. She is an international and national guest lecturer on suicide prevention and hotlines. Her experience with people in crisis make her well qualified to present this workshop on professional conduct and ethics in ministry. Sr. Mary Frances has also served as the Victim Assistance Coordinator for the Diocese of Joliet from 2002-2007.

Cost: \$ 35 per person includes lunch

Register: ☎815-834-4003

Flier: <http://www.dioceseofjoliet.org/JOBInserts/2008-12/ISCwrkshps0809.pdf>

**MORAL THEOLOGY AND ETHICS:** IPS Loyola M.A.P.S program offers this course in the Diocese of Joliet this Spring semester (IPS 553-002) Class #5113. Class will be held at St. Mary of Gostyn Parish in the Kindergarten/Preschool building at the corner of Douglas and Prairie Avenue in Downers Grove. Phone: (☎630-969-1063). Classes will be held for 6 Saturdays, from 10:00 a.m. to 4:00 p.m. on January 17, 24 and 31, February 14, 21 and 28. Instructor is Br. Edward van Merrienboer. For more information and to register, please call (☎800-424-1238) or see [http://www.luc.edu/ips/academics\\_courses.shtml](http://www.luc.edu/ips/academics_courses.shtml) or.

**CHURCH MINISTRY CONVOCATION 27:** This year's annual Ministry Convocation is scheduled for Tuesday, March 31. The theme is *Charismatic Compulsion: Saint Paul and the Necessity of Evangelization*. For more information, please see <http://www.dioceseofjoliet.org/JOBInserts/2009-01/ChurchMinistryConvocation27.pdf>

**GUIDELINES:** Parish Pastoral Council Guidelines can be downloaded from [www.dioceseofjoliet.org/omf/](http://www.dioceseofjoliet.org/omf/) or purchased through the Office of Ministry Formation (☎815-834-4003). Cost is \$12 plus shipping.

## PEACE & SOCIAL JUSTICE

<http://www.paxjoliet.org>

**NEW RESOURCE AVAILABLE:** An original, on-going series of articles on Catholic Social Teaching suitable for parish bulletins is now available. The intent is to help engage parishioners and engender more interest around the Biblical call to justice. Over time, parishioners will find that many of the contentious issues of the day can be framed effectively through reference to the best kept secret, Catholic Social Teachings. These teachings are drawn from both Scriptural sources and thousands of years of Catholic tradition especially that embodied in Church documents over the last 120 years. The articles are written by Deacon Bob Wallace, a permanent deacon at St. Dominic Church in Bolingbrook. For more information and to download the articles please see [www.paxjoliet.org/bulletin](http://www.paxjoliet.org/bulletin) or contact Tom Garlitz at (☎815-834-4028) or [tgarlitz@dioceseofjoliet.org](mailto:tgarlitz@dioceseofjoliet.org) .

**TAKING JUSTICE FROM THE PEWS TO THE STREETS:** This workshop will focus on the practical matter of empowering a parish to become a tool of social transformation. What very concrete steps can be taken to engage a parish in deeper and broader ways to become a community committed to the healing of the world? The workshop will address categories of transformative education, direct action, legislative advocacy, community organizing, resistance, lifestyle choices, prayer, and global solidarity. The touchstone dream will be "from five to five hundred in five years," in effect, how to create

a community that is committed to justice and peacemaking. The afternoon session will include Q&A with a panel of local parish justice leaders.

*Parish Praxis: Taking Justice from the Pews to the Streets*

Date: February 12

Time: 9:00 a.m. to 3:00 p.m.

Place: St. Charles Borromeo Pastoral Center

Presenter: Jack Jezreel holds an undergraduate degree in Philosophy and Religion from Furman University and a Master of Divinity degree from the University of Notre Dame. He spent six years in a Catholic Worker community, providing basic and emergency services to the homeless in Colorado, before directing his attention to transformative education, mostly focused on how to encourage people of Catholic background to be engaged in outreach and social change. Jezreel currently is Executive Director of JustFaith Ministries, a nonprofit organization that creates and supports justice formation processes, and is a popular national speaker and teacher.

Cost: \$35 includes lunch.

Link: <http://www.dioceseofjoliet.org/JOBInserts/2009-01/Jezreel.pdf>

For full details see the attached flier or visit [http://www.paxjoliet.org/events/Jezreel\\_flyer.pdf](http://www.paxjoliet.org/events/Jezreel_flyer.pdf)  
To register, contact Jennilyn Ruhaak at (☎815-834-4028) or [jenruh@dioceseofjoliet.org](mailto:jenruh@dioceseofjoliet.org).

**YOUTH & JUSTICE: REACHING THE NEXT GENERATION:** This workshop focuses on the foundations for engaging youth in Catholic social teaching and describes four strategies to help infuse justice and service throughout the entire youth ministry.

*Youth & Justice: Reaching the Next Generation with the Gospel of Justice*

Date: February 26

Time: 9:00 a.m. to 3:00 p.m.

Place: St. Charles Borromeo Pastoral Center

Presenter: Sean Lansing is a project coordinator for Youth Ministry Services for the Center for Ministry Development and holds a Master of Arts in Pastoral Studies degree from St. Francis Seminary in Milwaukee. He is the author of *Call to Faith: A Thematic Approach to Young Adolescent Catechesis – Session Leader's Guide for Kingdom of God* (Harcourt Religion Publishers, 2007) and was a contributing author of *Total Youth Ministry Resources for Justice and Service* (Saint Mary's Press, 2004)

Cost: \$35 includes lunch.

Link: <http://www.dioceseofjoliet.org/JOBInserts/2009-01/Lansing.pdf>

For full details see the attached flyer or visit [http://www.paxjoliet.org/events/Lansing\\_flyer.pdf](http://www.paxjoliet.org/events/Lansing_flyer.pdf)  
To register, contact Jennilyn Ruhaak at (☎815-834-4028) or [jenruh@dioceseofjoliet.org](mailto:jenruh@dioceseofjoliet.org).

## VICAR FOR RELIGIOUS

<http://www.dioceseofjoliet.org/vicar>

**RELIGIOUS NEW TO THE DIOCESE:** Any religious entering the Diocese as an employee or as a resident is asked to contact the Vicar for Religious Office, (☎815-834-4000) or online <http://www.dioceseofjoliet.org/vicar/maillingList.asp>

**WORLD DAY FOR CONSECRATED LIFE:** The date of the World Day for Consecrated Life is set for February 8. Information and kits are available online at <http://www.nccv-vocations.org/product.asp?itemid=34> .

**DIOCESAN PASTORAL COUNCIL:** There is a change of women religious membership on the Diocesan Pastoral Council. Sr. Madeline Gould, OSF (MW) served on the DPC for two terms. The new member is Sr. Marian Voelker, OSF (J).

## VOCATIONS

<http://www.vocations.com>

**DISCERNMENT GROUP:** The Vocation Discernment Group will hold its next meeting on Sunday, January 18. The group will meet from 3:00 p.m. to 5:00 p.m. with adoration for 30 minutes at the beginning of the meeting. Dinner will be served from 5:00 p.m. to 6:00 p.m. There is no cost for this day.

The topic for January is *Do This in Memory of Me—The Eucharist in the life of the Priest*. The discernment group is for all men who are 17 years and older. Come and listen to the stories of current priests from the Diocese of Joliet! Please RSVP to Nora at [noral@dioceseofjoliet.org](mailto:noral@dioceseofjoliet.org).

Future Discernment Group Dates:

February 22 – Priestly celibacy

March 15 – Spirituality of the Diocesan Priest

May 17 – Seminary Life and Application Process

**SEMINARY RETREAT:** Mundelein Seminary is hosting an *Exploring Priesthood Weekend* January 16-18. During this weekend participants have the opportunity to meet current seminarians, hear vocation stories and witness first-hand what seminary life is all about. This retreat is for men who are currently college-age or older. There is no cost for this retreat. Please contact Fr. Burke Masters (☎815-834-4004) or [frburke23@aol.com](mailto:frburke23@aol.com) if interested.

Other seminary visits:

St. John Vianney – February 12-14

Mundelein Seminary – March 20-22, April 24

Conception Seminary College – March 28-30

**OPERATION ANDREW DINNERS:** These dinners with Bishop Sartain are open to all men who are high school age or older. Each evening begins at 6:00 p.m. and ends by 8:00 p.m. Men will have dinner with Bishop Sartain, hear a vocation story, ask questions and meet other young men interested in knowing more about the priesthood. There are four different locations throughout the Diocese of Joliet so that each person who is interested can attend one of these dinners. Have the men speak to the pastor if they are interested in coming to one of the following:

Thursday, February 19 – St. Jude in Joliet

Tuesday, March 31 – St. Joseph in Bradley

Thursday, May 7 – St. Daniel the Prophet in Wheaton

**JEREMIAH DAY:** Boys in grades 7-10 are invited to Mundelein Seminary on Saturday, March 14. This day will provide the young men a chance to visit a seminary and experience the life of a seminarian. For more information, contact the Vocation Office by phone (☎815-834-4004) or email [noral@dioceseofjoliet.org](mailto:noral@dioceseofjoliet.org).

**MARIAN DAY:** Girls in grades 7-10 are invited to Loretto Convent on Saturday March 14 to learn more about religious life. The day will provide young women a chance to visit

a convent and experience the life of religious sisters. For more information, contact the Vocation Office by phone (☎815-834-4004) or email [noral@dioceseofjoliet.org](mailto:noral@dioceseofjoliet.org).

**ADOPT A SEMINARIAN (OR CANDIDATE):** This is an opportunity for the youth group, school, religious education class or parish to adopt a seminarian, a man who is studying to be a priest, or a candidate, a woman preparing to be a sister, and encourage them on their journey by writing letters. Encouragement would be greatly appreciated by the men and women in formation. For more information, contact the Vocation Office by phone (☎815-834-4004) or email [noral@dioceseofjoliet.org](mailto:noral@dioceseofjoliet.org).

**JAVA:** Members of JAVA, men and women religious from the Diocese of Joliet, are available and willing to speak at a parish school, religious education program, donut Sunday or other events in order to promote vocations. If interested, please contact the Vocation Office (☎815-834-4004).

## EXCHANGE

**FOR FREE:** Stacking slot display cabinet with 4 drawers: 4' 6H by 4'W by 26 1/2D. Great for displaying pamphlets or books. Please phone (☎630-289-5400 x217).

**FOR SALE:** Holy Ghost Parish in Wooddale has for sale an A1 Hammond Console Church Organ, walnut cabinet and a Yamaha, HX3, keyboard with midi. Please call Al (☎630-918-2623)

## INSERTS

*Special Collections*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/SpecialCollections09thru13.pdf>

*Newsletter*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/WinterSpring2009.pdf>

*RAINBOWS*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/rainbowsTraining.pdf>

*Catholic Engaged Encounter*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/engagedEncounter.pdf>

*Annulment Petitioners*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/annulmentReflection2009.pdf>

*Conference for the Divorced & Widowed*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/ConferenceBrochureDickGilbert.pdf>

*FOCCUS Training*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/FOCCUS.pdf>

*Word of Life Series*

January English: <http://www.dioceseofjoliet.org/JOBInserts/2009-01/WOLJan2009.pdf>

January Spanish: [http://www.dioceseofjoliet.org/JOBInserts/2009-01/WOLJan2009\\_SP.pdf](http://www.dioceseofjoliet.org/JOBInserts/2009-01/WOLJan2009_SP.pdf)

*Baptismal & Trinitarian Spirituality*

*Storytelling: A Resource*

*Professional Conduct: Boundaries in Ministerial Relationships*  
<http://www.dioceseofjoliet.org/JOBInserts/2008-12/ISCwrkshps0809.pdf>

*Hidden Resources*

*Why do we need a Church?*

*Discernment in Parish Leadership*

*Creation and Eschatology*

<http://www.dioceseofjoliet.org/JOBInserts/2008-12/MinistryFormation0809.pdf>

*Church Ministry Convocation 27*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/ChurchMinistryConvocation27.pdf>

*Parish Praxis: Taking Justice from the Pews to the Streets*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/Jezreel.pdf>

*Youth & Justice: Reaching the Next Generation with the Gospel of Justice*

<http://www.dioceseofjoliet.org/JOBInserts/2009-01/Lansing.pdf>